

Risk Assessment

NOTE: Before completing this risk assessment please see guidance notes towards the end of the document.

Date:	17 th May 2021
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Assessors Name:	Mike Andrews	Reference Number:	PPFC_COVID_RA07	Review Date:	Ongoing (at each point in the Government Road Map)
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Endorsed By:	Tony Rolfe	Signature:		Position:	Chairman	Date:	11 th April 2021
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Description of assessment	Coronavirus (COVID-19) – Football Training
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Location Details	Petts Wood Recreation Ground
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Identified Hazards	Who may be affected	Risk Level before control measures S x L = R				Existing control measures	Additional Control measures required	To be actioned by	Completion date	Final Risk level S x L = R			
		S	L	R	RR					S	L	R	RR
COVID-19 General	Footballers, coaches, parents & public	5	3	15	H	<ul style="list-style-type: none"> • Anyone who meets one of the following criteria must follow the Governments guidance on Self Isolation: <ul style="list-style-type: none"> ○ Has a high temperature, loss / change in taste or smell or a new persistent cough? ○ Is a vulnerable person (by virtue of their age, underlying health condition, clinical condition or are pregnant)? ○ Is living with someone in self-isolation or a vulnerable person. 	<ul style="list-style-type: none"> • Guidance on self-isolation found via the Government website. 			5	1	5	M

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COVID-19 Somebody showing Symptoms	Footballers, coaches, parents & public	5	3	15	H	<ul style="list-style-type: none"> •Return home immediately •Avoid touching anything •Cough or sneeze into a tissue and put it in a bin, or if they do not have tissues, cough and sneeze into the crook of their elbow. •They must then follow the guidance on self-isolation and not return to training until their period of self-isolation has been completed. •NHS track and trace will be used in the event of someone being at training or a match becoming unwell •All adults to wear masks at Sign in and Refreshments where time spent in closer contact is increased 				5	1	5	M

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Travelling to and from training Catching and Spreading	Footballers, coaches & parents	5	3	15	H	<ul style="list-style-type: none"> Any restrictions imposed on the car park should always be adhered to. Hand sanitising facilities should be provided upon arrival and leaving the session. All participants may travel to games but should avoid travel at the busiest times and routes, as well as minimising any unnecessary journeys where possible. All participants must follow the Government's guidance on safer travel. 				5	1	5	M

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Travelling to and from training Catching and Spreading (continued)	Footballers, coaches & parents	5	3	15	H	<ul style="list-style-type: none"> •For training sessions and matches, we ask that you adhere to the Government Guidance on groups of 30 •Spectators to adhere to the government advice on social distances •Should only one coach be taking the session, some parents / guardians are required to stay and watch the session for safeguarding purposes •Should two coaches be taking the sessions, parents / guardians will not be required for safeguarding purposes but will be required to stay within the park area in case of any first aid requirements to your child you are responsible for 				5	1	5	M

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Site Access Catching / Spreading	Footballers, coaches, public	5	3	15	H	<ul style="list-style-type: none"> • Changing rooms can be used. However, participants should minimise their use of changing facilities where possible. • All gates, access points leading to the training area will remain open where possible, minimising the touch points. Should there be any common touch points, these will be regularly cleaned. • Staggered start times are in place to limit players and parents from different age groups mixing unnecessarily • Coloured equipment has been purchased which is specific to each age group • Any shared equipment will be sanitised or cleaned between sessions • All players and spectators to sanitise their hands at the Sign In desk prior to beginning training or matches 				5	1	5	M

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Welfare Facilities Catching / Spreading	Footballers, coaches, public	5	3	15	H	Changing rooms can be used. However, participants should minimise their use of changing facilities where possible. NOTE: The Welfare Regulations will still be adhered to for employees.				5	1	5	M

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Forming and adhering to groups Catching / Spreading	Footballers, coaches, public	5	3	15	H	<ul style="list-style-type: none"> The sessions will run in maximum groups of 30 – this number includes any coaching staff Where more than one group is required, the different groups will be separated to different parts of the pitch to ensure that a suitable distance is maintained. Each group must be formed and remain together for the duration of the session. Each group may rotate to different coaches for different exercises Equipment will be provided for each group and remain with them. 1m+ distance between footballers / children / coaches will be maintained during breaks in play The sharing of bibs / gloves (and other equipment that would be worn) should be minimised 				5	1	5	M

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Cleaning Equipment Catching / Spreading	Footballers, coaches, public	5	3	15	H	<ul style="list-style-type: none"> Any sessions that run back-to-back will have suitable time in between ready for the coaches to clean and disinfect equipment. Each age group has their own individual coloured equipment and this will be washed and cleaned regularly and only used for the relevant age group Boots, goalkeeping gloves and other attire required for the sessions must be brought from home and not shared. Any coaches or parents responsible for setting up and packing away must sanitise their hands. The number of people helping should be minimized and ensure helpers also sanitise their hands. Any watching parents that return the footballs back into pitches must do by kicking the ball only. Hands should not be used unless gloves are worn and open shoes should not be used 				5	1	5	M

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Applying First Aid Catching / Spreading	Footballers, coaches, public	5	3	15	H	<ul style="list-style-type: none"> •Provide additional PPE for all first aiders, this should include face mask, latex gloves and apron. Gloves apron and masks should be disposed of after use and eye protection cleaned. •Limit access to first aid facilities to only trained first aid personnel and / or appointed person(s) •First aiders must wash hands before and after using the first aid facilities or applying first aid •Qualified First aiders can talk parents/guardians through first aid if needed •Consideration must also be given to potential delays in emergency services response, due to the current pressure on resources •Consider preventing or rescheduling high- risk work or providing additional competent first aid or trauma resources. 				5	1	5	M

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COVID-19 Lack of awareness	Footballers, coaches, parents, spectators	5	3	15	H	<ul style="list-style-type: none"> •Where possible, the latest government campaign posters will be displayed. • Track and Trace code and posters to be displayed at Sign In and Refreshments desks •Coaches will keep up to date with the latest Government guidance and information. •We will continually adopt and review new government / WHO guidance as and when it is available. •All adults to wear masks at Sign in and where time spent in closer contact is increased, such as pitch side when necessary 				5	1	5	M

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Vulnerable Groups 'Increased Risk'	Footballers, coaches	5	4	20	VH	<ul style="list-style-type: none"> Coaches and footballers / children known to be at an increased risk of severe illness from coronavirus (COVID-19) to be particularly stringent in following social distancing measures. For coaches and footballers / children who have received information from their GP will be asked to remain shielding until further notice. 	This risk is slightly reduced due to most people affected having had their first vaccine.			5	1	5	M

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Refreshments table	Footballers, coaches, parents, spectators	3	3	9	M	<ul style="list-style-type: none"> Servers will wear masks and gloves when selling refreshments Different people will deal with the money and refreshments Social distancing will be requested while queuing People purchasing refreshments will be asked to wear masks and to sign in with Track and Trace Refreshments surfaces will be cleaned regularly with anti-bacterial spray 	Although Refreshments can begin again, we have agreed to wait until next season.			3	2	6	M

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Guidance Notes

SEVERITY	5	5	10	15	20	25	LIKELIHOOD
	4	4	8	12	16	20	
	3	3	6	9	12	15	
	2	2	4	6	8	10	
	1	1	2	3	4	5	
		Severe incapacity – High Risk					
		Absent 3 weeks – Medium Risk					
		Absent less than 1 day – Low Risk					
		LIKELIHOOD					

LIKELIHOOD	
5	Almost Certain – Very High Risk
4	Probable – High Risk
3	50/50 – Medium Risk
2	Improbable – Low Risk
1	Almost impossible – Low Risk

1–4 LOW	5–9 MEDIUM	10–15 HIGH	16–25 VERY HIGH
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<p>Continue with existing control, however monitor for changes. Implement any additional control measures required, within the timescales given in the risk assessment.</p>	<p>Requires attention to reduce the rating as well as regular ongoing monitoring. Implement any additional control measures required, within the timescales given in the risk assessment.</p>	<p>Requires immediate attention to bring the risk down to an acceptable level. Implement the control measures required, within the timescales given in the risk assessment and continue to review working practices to reduce the probability of an accident to the lowest possible level.</p>	<p>Stop immediately – the risk is too high. Take immediate action to reduce the risk to the lowest level possible.</p>
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Additional comments:

1. This risk assessment needs to be discussed with employees to ensure that they are fully aware of all control measures
2. Employees are to sign an acknowledgement sheet for their understanding of this risk assessment
3. The risk assessment is to be reviewed on an ongoing basis as per government guidance
4. This risk assessment must be approved by the nominated person for health and safety before being issued as a live document

Assessor 1 name:	Gemma Dobbs	Signature:	<i>G Dobbs</i>	Date:	17/5/21
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Assessor 2 name:	Kevin Woolvin	Signature:	<i>K Woolvin</i>	Date:	17/5/21
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